

**Carlisle Fire Department
Volunteer Position Description
Junior Fire Fighter**

The primary function of a Junior Firefighter is train with experienced firefighters and to assist at fire scenes within the Borough's response area. This position also participates in fire prevention and inspection activities, equipment and quarter's maintenance, and training dealing with all phases of fire suppression, prevention, inspection, rescue and emergency operation.

Essential Functions

Essential Functions are not intended to be an exhaustive list of all responsibilities, duties and skills. They are intended to be accurate summaries of what the job classification involves and what is required to perform it.

- Take part in supervised training;
- Responds to fire alarms and provides support at the scene during approved hours for the age group;
- Fight grass fires after proper training;
- Responds to calls for emergency medical services, and provide support to the personnel providing medical services and minor first aide.
- Performs salvage operations such as removing debris after a fire is out and the incident commander has declared the structure safe;
- Perform search and rescue operations, not including structural fires;
- Perform traffic control duties after proper training;
- Pick up hoses and clean equipment on scene after an incident commander has declared the area safe;
- Use pneumatic or power driven saws, shears, jaws of life type devices and other power tools only during training;
- Operate certain pumps at fire scenes;
- Handle charged hose lines up to 1 ¾ inch in diameter.
- Cleans and inspects equipment and apparatus after returning from a fire;
- Inspects equipment and apparatus and notifies superior officer of any defects;
- Keeps fire station, equipment and grounds in a clean and orderly condition;
- Acquires and retains a thorough knowledge of the Borough, including streets, buildings, water supply, unusual hazards and related items;
- Performs various public information or education tasks;
- Performs all work duties and activities in accordance with Standard Operating Policies and Procedures;
- Works in a safe manner and reports unsafe activity and conditions.

Other Duties and Responsibilities:

- Wear protective gear that readily identifies them as minor firefighters.
- Observe exterior firefighting activities while under supervision.

**Carlisle Fire Department
Volunteer Position Description
Fire Fighter**

Knowledge Skills and Abilities

Knowledge of:

- The geography of the Borough of Carlisle and surrounding areas, (or the ability to quickly learn this information);
- First Aide and CPR;
- Regulations related to Junior Firefighter participation;
- Basic mathematical and science skills;

Ability to:

- Work under extremely stressful situations, day and night, which result from a fire and other emergencies, including the responsibility for remaining calm and carrying out all duties with the recognition of the threat to life and property;
- Successfully meet the Carlisle Fire Company requirements;
- Work within a command structure requiring strict adherence to the following of orders;
- Work in a team environment under extremely stressful situations;
- Quickly learn and put to use new skills and knowledge brought about by rapidly changing information and/or technology;
- Learn and correctly apply routine policies and procedures;
- Read, comprehend, and follow simple oral and written instructions; and to understand and apply available guidelines to varied operational requirements;
- Perform a wide variety of duties and responsibilities with accuracy and speed under the pressure of time-sensitive deadlines;
- Demonstrate integrity, ingenuity and inventiveness in the performance of assigned tasks;
- Operate a personal computer using program applications appropriate to assigned duties;
- Communicate effectively both orally and in writing, with the public and other Firefighters.

Minimum Qualifications

- High school diploma or GED equivalency; and
- Must be at least 18 years of age at the time of application;
- Any equivalent combination of experience and training which provides the knowledge and abilities necessary to perform the work.

Essential Physical Abilities

The primary duties are performed in a work environment in which the Junior Firefighter is subject to potential personal danger. Therefore, the following physical abilities are deemed essential:

- Sufficient clarity of speech and hearing and other communication capabilities, with or without reasonable accommodation, which permits the Junior Firefighter to

Carlisle Fire Department
Volunteer Position Description
Fire Fighter

communicate effectively, including during emergency situations which may involve a high degree of noise;

- Sufficient vision and other powers of observation, with or without reasonable accommodation, which permits the Junior Firefighter to effectively operate at a fire or related emergency scene training;
- Sufficient manual dexterity with or without reasonable accommodation, which permits the Junior Firefighter to operate equipment used in fire fighting training;
- Sufficient personal mobility and physical reflexes, with or without reasonable accommodation, which permits the Junior Firefighter to perform all duties involved in supporting the Fire Company and completing training.